



Islands Trust Fund

Request for Proposal

Annual Monitoring of Lands Owned and Covenanted by the Islands Trust Fund

Issue date:
February 28, 2006

Closing location:
Islands Trust Fund
1627 Fort Street Suite 200
Victoria, B.C. V8R 1H8
Attention: Ardice Neudorf

Closing date and time:
One (1) complete copy of the proposal must be
received by 9:00 AM Pacific Time, March 20, 2006

Contact person:
Ardice Neudorf
Ecosystem Protection Specialist
Islands Trust Fund
Email: aneudorf@islandstrust.bc.ca

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Summary of the Requirements

The Islands Trust Fund (ITF) is a division within the Islands Trust that acts as a conservation land trust. In order to carry out its mission of preserving and protecting the natural values in the Trust Area, the ITF requires that all properties covenanted or owned by the Trust Fund Board be monitored annually. Currently the ITF owns 16 Nature Sanctuaries and Nature Reserves and holds conservation covenants on 44 private parcels.

A full description of each of the properties currently covenanted or owned by the ITF can be found in Appendix C.

This request for proposals is intended to result in a contract to provide property monitoring services to the ITF. This contract will contain an option for annual renewal for up to five years, based on performance and available budget.

Services include annual site visits to each property, making contact with landowners and neighbours, taking photographs and reporting on the condition of the property and any signs of trespass on private property, damage to property or breaches of conservation covenants.

Additional information on the Islands Trust Fund can be found at www.islandstrustfund.bc.ca.

Administrative Requirements

The following terms will apply to this Request for Proposal and to any subsequent Contract. Submission of a proposal in response to this Request for Proposal indicates acceptance of all the following terms.

Request for Proposal Terminology

Throughout this Request for Proposal, terminology is used as follows:

- a) “Contract” means the written agreement resulting from this Request for Proposal executed by the Islands Trust Fund and the Contractor;
- b) “Contractor” means the successful Proponent to this Request for Proposal who enters into a written Contract with the Islands Trust Fund;
- c) “Must” or “mandatory” means a requirement that must be met in order for a proposal to receive consideration;
- d) “Proponent” means an individual or a company that submits, or intends to submit, a proposal in response to this “Request for Proposal”;
- e) “Should” or “desirable” means a requirement having a significant degree of importance to the objectives of the Request for Proposal.

Request for Proposal Process

Enquiries

Please do not call the office with enquiries. If time allows, e-mailed questions may receive replies, with a copy of the question and response to be copied to all proponents.

As soon as you decide that you will be submitting a proposal, please notify us by e-mail so that we may include you in the distribution of any new information.

Notifications and enquiries related to this Request for Proposal are to be directed to the following person. Information obtained from any other source is not official and should not be relied upon.

Islands Trust Fund
1627 Fort Street, Suite 200
Victoria, B.C. V8R 1H8
Attention: Ardice Neudorf

E-mail aneudorf@islandstrust.bc.ca

Closing Date

One (1) complete copy of the proposal must be received by **9:00 AM, Pacific Time, on March 20, 2006** at:

Islands Trust Fund
1627 Fort Street, Suite 200
Victoria, B.C. V8R 1H8
Attention: Ardice Neudorf

Alternatively, proposals may be received by e-mail: aneudorf@islandstrust.bc.ca

Proposals must not be sent by Facsimile.

Proposals and their envelopes should be clearly marked with the name and address of the Proponent and the project title.

The Islands Trust Fund and Islands Trust shall not be obligated in any manner to any proponent whatsoever until a written agreement has been duly executed relating to an approved proposal.

Late Proposals

Late proposals will not be accepted and will be returned to the Proponent.

Eligibility

Proposals will not be evaluated if the Proponent's current or past corporate or other interests may, in the Islands Trust Fund's opinion, give rise to a conflict of interest in connection with this project.

Evaluation and Selection

Evaluation of proposals will be by a committee formed by the Islands Trust Fund. The evaluation committee will check proposals against the mandatory criteria. Proposals not meeting all mandatory criteria will be rejected without further consideration. Proposals that do meet all the mandatory criteria will then be assessed and scored against the desirable criteria. The Islands Trust Fund's intent is to enter into a Contract with the Proponent who has the highest overall ranking.

Negotiation Delay

If a written Contract cannot be negotiated within thirty days of notification of the successful Proponent, the Islands Trust Fund may, at its sole discretion at any time thereafter, terminate negotiations with that Proponent and either negotiate a Contract with the next qualified Proponent or choose to terminate the Request for Proposal process and not enter into a Contract with any of the Proponents.

Estimated Time-Frames

The following timetable outlines the anticipated schedule for the Request for Proposal and contract process. The timing and the sequence of events resulting from this Request for Proposal may vary and shall ultimately be determined by the Islands Trust Fund.

Event	Anticipated Date
Request for Proposal is issued	February 28, 2006
Request for Proposal closes	March 20, 2006
Proposal evaluation completed	March 23, 2006
Contract is signed	April 4, 2006
Field Season and reporting completed	November of each year until 2010
Evaluation of previous season	January of each year until 2011
Extend contract or re-tender	February of each year until 2011

Proposal Preparation

Signed Proposals

The proposal must be signed by a person authorized to sign on behalf of the Proponent and to bind the Proponent to statements made in response to this Request for Proposal.

Changes to Proposal Wording

The Proponent will not change the wording of its proposal after closing and no words or comments will be added to the proposal unless requested by the Islands Trust Fund for purposes of clarification.

Proponents' Expenses

Proponents are solely responsible for their own expenses in preparing a proposal and for subsequent negotiations with the Islands Trust Fund, if any. If the Islands Trust Fund elects to reject all proposals, the Islands Trust Fund will not be liable to any Proponent for any claims, whether for costs or damages

incurred by the Proponent in preparing the proposal, loss of anticipated profit in connection with any final Contract, or any other matter whatsoever.

Limitation of Damages

Further to the preceding paragraph, the Proponent, by submitting a proposal, agrees that it will not claim damages, for whatever reason, relating to the Contract or in respect of the competitive process, in excess of an amount equivalent to the reasonable costs incurred by the Proponent in preparing its proposal and the Proponent, by submitting a proposal, waives any claim for loss of profits if no agreement is made with the Proponent.

Firm Pricing

The negotiated contract price will be firm for the Contract period and will include all travel and other expenses. Please take into consideration in your pricing that there is no ferry or road access to our properties on Gambier, Sidney, and South Winchelsea Islands.

Currency and Taxes

Prices quoted are to be:

- a) in Canadian dollars; and
- b) exclusive of Goods and Services Tax and Provincial Sales Tax.

Completeness of Proposal

By submission of a proposal the Proponent warrants that, if this Request for Proposal is to design, create or provide a system or manage a program, all components required to run the system or manage the program have been identified in the proposal or will be provided by the Contractor at no charge.

Additional Terms

Sub-Contracting

- a) Using a sub-contractor (who should be clearly identified in the proposal) is acceptable. This includes a joint submission by two Proponents having no formal corporate links. However, in this case, one of these Proponents must be prepared to take overall responsibility for successful performance of the contract and this should be clearly defined in the proposal.
- b) Sub-contracting to any firm or individual whose current or past corporate or other interests may, in the Islands Trust Fund's opinion, give rise to a conflict of interest in connection with this project will not be permitted. This includes, but is not limited to, any firm or individual involved in the preparation of this Request for Proposal.
- c) Where applicable, the names of approved sub-contractors listed in the proposal will be included in the Contract. No additional subcontractors will be added, nor other changes made, to this list in the Contract without the written consent of the Islands Trust Fund.

Acceptance of Proposals

- a) This Request for Proposal should not be construed as an agreement to purchase goods or services. The Islands Trust Fund is not bound to enter into a Contract with the Proponent who

submits the lowest priced proposal or with any Proponent. Proposals will be assessed in light of the evaluation criteria. The Islands Trust Fund will be under no obligation to receive further information, whether written or oral, from any Proponent.

- b) Neither acceptance of a proposal nor execution of a Contract will constitute approval of any activity or development contemplated in any proposal that requires any approval, permit or license pursuant to any federal, provincial, regional district or municipal statute, regulation or by-law.

Definition of Contract

Notice in writing to a Proponent that it has been identified as the successful Proponent and the subsequent full execution of a written Contract will constitute a Contract for the goods or services, and no Proponent will acquire any legal or equitable rights or privileges relative to the goods or services until the occurrence of both such events.

Form of Contract

By submission of a proposal, the Proponent agrees that, should it be identified as the successful Proponent, it is willing to enter into a Contract with the Islands Trust Fund in accordance with the terms set out in Appendix A.

Liability for Errors

While the Islands Trust Fund has used considerable efforts to ensure an accurate representation of information in this Request for Proposal, the information contained in this Request for Proposal is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the Islands Trust Fund, nor is it necessarily comprehensive or exhaustive. Nothing in this Request for Proposal is intended to relieve Proponents from forming their own opinions and conclusions with respect to the matters addressed in this Request for Proposal.

Modification of Terms

The Islands Trust Fund reserves the right to modify the terms of this Request for Proposal at any time in its sole discretion. This includes the right to cancel this Request for Proposal at any time prior to entering into a Contract with the successful Proponent.

Ownership of Proposals

All documents, including proposals, submitted to the Islands Trust Fund become the property of the Islands Trust Fund. They will be received and held in confidence by the Islands Trust Fund, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

Use of Request for Proposal

This document, or any portion thereof, may not be used for any purpose other than the submission of proposals.

Confidentiality of Information

Information pertaining to the Islands Trust Fund obtained by the Proponent as a result of participation in this project is confidential and must not be disclosed without written authorization from the Islands Trust Fund.

Project Requirements

Islands Trust Fund Overview

Responsibility

The Islands Trust Fund was established in 1990 to preserve and protect unique ecological or cultural properties in the Islands Trust Area. As one of British Columbia's leading conservation trusts, the Islands Trust Fund works with the community to protect special places in perpetuity through voluntary land donations, conservation covenants, land acquisition and public education.

The Islands Trust Fund currently owns 16 Nature Reserves and holds conservation covenants on 44 private parcels. A full description of these properties can be found in Appendix C.

Additional information on the Islands Trust Fund can be found at www.islandstrustfund.bc.ca.

Background

The ITF's Monitoring Program is intended to:

1. **Document landowner compliance with the terms of a conservation covenant.** Monitoring for covenants is determined by the covenant itself, including its Baseline Report. Annual monitoring keeps landowners and covenant holders in regular communication and ensures that both parties are satisfying the requirements of the covenant.
2. **Act as an aid in the responsible management of properties that the ITF owns.** Monitoring is determined by the property's Management Plan.

The ITF also holds four special conservation covenants under the Natural Area Protection Tax Exemption Program (NAPTEP). Through this program the Islands Trust issues 'Tax Exemption Certificates' to property owners who voluntarily covenant their properties. While the monitoring for these covenants is the same as other covenants held by the ITF, it is important to note that there are particular requirements under this program.

Under section 8.9 of the NAPTEP Standard Protection Covenant, the landowner of the covenanted property must provide the Trust Fund Board with an annual, written monitoring report prepared between April 1 and June 30 and submitted by July 31st.

To conduct the official monitoring of the covenant, the owner may choose to hire:

- a) the Islands Trust Fund, or
- b) a third party monitor

For more information on the NAPTEP program see www.islandstrust.bc.ca

Deliverables

- (i) start up meeting with Islands Trust Fund staff, setting schedule for island visits (1/2 day);
- (ii) notify landowners, partner groups, and/or management groups of the intended monitoring visit and invite them to join the monitoring visit on the particular property;
- (iii) conduct a thorough site visit of each property, along all boundaries and through the property following a pre-set monitoring route, to assess and report on the adherence of the landowners to the conservation covenant requirements or to assess and report on the implementation of the site's management plan (ITF owned lands);
- (iv) complete an Islands Trust Fund site inspection form (see Appendix B) and take photographs from each of the photo stations documented in 2005;
- (v) accurately record and photograph the location of all potential infractions on each site monitoring map (reporting any infractions to the ITF immediately);
- (vi) on ITF-owned properties, review management plans for each property (if applicable) and provide recommendations regarding immediate/short term management actions that should be undertaken and the reasons for the recommendations. Recommendations should cover potential liability issues, achieving the objectives of the management plan, management of significant areas, invasive species, need for signs, etc.;
- (vii) provide colour photos from each property inspected: 1 digital file (either TIF or JPEG) and 1 hard copy of each photo, sorted by property ;
- (viii) on the reverse of each hard copy photographic print, document the name of the photographer, the date taken, the property, location on property, direction of photograph, etc. (digital versions are to be labelled with the property name and the intent of picture);
- (ix) provide a digital file (MS Word) and hard copy of each site inspection form;
- (x) update Islands Trust Fund monitoring files for each property with the hard copy inspection form, the photographs, and the updated monitoring map;
- (xi) provide an overall monitoring report including a site-by-site summary of potential infractions, landowner comments, level of management plan implementation, etc., for Trust Fund Board follow-up and enforcement requirements. The Consultant may provide recommendations regarding changes to the monitoring program to improve monitoring and site protection;
- (xii) be on-call to answer questions regarding the sites and any issues that could potentially arise or have arisen during the course of the contract.

Monitoring Reports must be prepared according to the Trust Fund Board's Monitoring Guidelines and using the attached monitoring forms (see Appendix B).

Evaluation Criteria

Mandatory Criteria

The following are mandatory requirements. Proposals not clearly demonstrating that they meet the requirements will receive no further consideration during the evaluation process.

- ◆ Proposal must be received at the closing location by the specified date and time.
- ◆ Proposal must be written in plain English, and must not be sent by facsimile.
- ◆ Proposal must include similar work experience and contact information for those clients.
- ◆ Proposal must clearly state all assumptions about the work plan and price.

Evaluation Process

Proposals meeting the mandatory requirements will be further assessed using the following evaluation criteria.

Criterion	Weight
Suitability of the proposal: <ul style="list-style-type: none">• Extent to which proposal shows understanding of the deliverables and a cost-effective plan to meet them	30% 30
Company background: <ul style="list-style-type: none">• Proponent's skill and experience on similar projects (field monitoring, landowner contact, public liaison, conservation covenants, property management)• Expertise in the ecology of the Islands Trust Area• Work Experience in the Islands Trust Area• Proponent lives in the Trust Area	40% 25 5 5 5
Price	30%

Proposal Format

The following format and sequence should be followed in order to provide consistency in Proponent response and to ensure that each proposal receives full consideration. All pages should be consecutively numbered.

- a) proposal covering letter
- b) a short (1-2 page) summary of the key features of the proposal
- c) the body of the proposal (3-5 pages) describing the work plan
- d) a total price and price breakdown explaining assumptions of daily rate and expenses
- e) relevant experience and qualifications of the proponent
- f) contact information for past clients / employers who know your work in this field

APPENDIX A Form of Contract

Selected Contract Clauses

By submission of a proposal, the Proponent agrees that, should it be identified as the successful Proponent, it is willing to enter into a Contract with the Islands Trust Fund that may include, at the Islands Trust Fund's discretion, the following clauses:

Registration with Workers' Compensation Board

The Contract may contain a provision that the Contractor and any approved sub-Contractors must be registered with the Workers' Compensation Board (WCB), in which case WCB coverage must be maintained for the duration of the Contract. Prior to receiving any payment, the Contractor may be required to submit a WCB Clearance Letter indicating that all WCB assessments have been paid.

Compliance with Laws

The Contractor will give all the notices and obtain all the licenses and permits required to perform the work. The Contractor will comply with all laws applicable to the work or performance of the Contract.

Laws of British Columbia

Any Contract resulting from this Request for Proposal will be governed by and will be construed and interpreted in accordance with the laws of the Province of British Columbia.

Arbitration

All disputes arising out of or in connection with the Contract will, unless the parties otherwise agree, be referred to and finally resolved by arbitration pursuant to the Commercial Arbitration Act.

Indemnity

Any Contract resulting from this Request for Proposal will require that the Contractor indemnify and save harmless the Islands Trust Fund, its employees and agents from and against all claims, demands, losses, damages, costs and expenses made against or incurred, suffered or sustained by the Islands Trust Fund at any time or times (either before or after the expiration or sooner termination of this Contract) where the same or any of them are based upon or arise out of or from anything done or omitted to be done by the Contractor or by any servant, employee, officer, director or sub-Contractor of the Contractor pursuant to the Contract excepting always liability arising out of the independent acts of the Islands Trust Fund.

Payment Holdback

The Contract may contain a provision whereby the Islands Trust Fund will hold back a portion of the total Contract price until the requirements of the Contract have been met.

Intellectual Property Rights

The Islands Trust Fund will be the owner of the intellectual property rights, including patent, copyright, trademark, industrial design and trade secrets in any product developed through a Contract. Licensing and marketing rights to the developed product will not be granted in the Contract. Proposals regarding these rights should not be submitted in response to this Request for Proposal and will not be considered in evaluating responses. If, in the future, the Islands Trust Fund elects to commercialize the developed product, the licensing and marketing rights will be negotiated separately.

APPENDIX B Monitoring Procedures and Site Inspection Form

Monitoring Procedures

Planning:

Read the covenant (including Baseline Report) and any previous Monitoring Reports (provided by the Islands Trust Fund) prior to visiting the covenant area. Be aware of the values being protected and the restrictions on the use of the land.

Schedule visit well in advance, as stated in the covenant. Contact should be made with the landowner and the co-covenant holder 2 weeks prior to any planned visit.

Ensure you have all necessary equipment, including: field manuals, GPS equipment (if available), camera, extra film/memory, measuring equipment, compass, covenant, past monitoring reports and extra maps.

Site Visit & Monitoring Report:

Walk the property's boundaries, note the route taken on a sketched map taken from the Baseline Report Map. Look for evidence of encroachment, unauthorized access or impacts from surrounding land uses.

Take pictures and note them on the monitoring form and on a sketched map taken from the Baseline Report or Management Plan.

If the property has public access, document any safety issues.

Document any covenant infractions. N.B. Monitoring for Islands Trust Fund covenants is usually done to ensure compliance with the terms of the covenant. It is NOT done, except informally, to monitor for ecological change.

Note any significant changes, in particular those listed in on page 7 of the monitoring form. Make recommendations regarding follow-up with landowners or neighbours, restoration, etc.

Dealing with Problems/Infractions:

Infractions should be noted in the monitoring report and immediately communicated to the ITF. It is NOT the duty or responsibility of the monitor to communicate any infractions with the landowner during the site visit.

Islands Trust Fund – Site Inspection Form

File Name: _____ Island: _____
 Type of Project: _____
 Size of Area: _____
 Photos on file: _____
 Legal Description: _____
 Directions to site: _____

Month/Date/Year: _____
 Last date inspected: _____ By whom: _____
 Weather: _____
 Time started: _____ Time finished: _____

Need to contact owner prior to visit: Yes ___ No ___

Need to contact Management Group: Yes ___ No ___

Owner Name/Address/Telephone: _____

Management Group Name/Contact/Address: _____

Express Items:

	Yes	No	N/A	?	COMMENTS
Have there been any changes to access? Directions to the site?					
Any changes in landscapes?					
Soil, gravel or rock disturbance, dumping or removal?					
Tree cutting, trimming, removal, planted? Live or dead trees?					
Vegetation disturbed, destroyed, moved planted?					
Alteration or interference with hydrology, wetlands, body of water?					
Evidence of pollution or contamination? Land or water?					
Evidence of subdivision?					
Evidence of property use? Describe.					
Evidence that buildings, fixtures, structures, water works, ditches have been added or removed?					
Evidence that roads, pathways, trails have been constructed? Describe location, type, use and probable age.					
Existing trails – are they in good condition?					
Is there litter, dumping, abandoned vehicles? Where/type/age?					

	Yes	No	N/A	?	COMMENTS
Is there evidence of trespass? Foot/vehicle/animal?					
Have any signs been put up on the land? Are existing signs in good repair?					
Are structures on the land in need of repair? (e.g. benches, bridges, fences, gates, parking areas, etc)					
In your opinion, have there been activities on the land or on surrounding lands that may impact its environment?					
In your opinion, have there been any activities on the land or on surrounding lands that may pose a risk to public safety?					
Evidence of changes in landscape that could pose a risk to public safety? (e.g. tree blowdown or snags, slippery trails, rockfall, eroding steep slope)					
Did you observe any condition on the lands that might warrant closing access to protect public safety and/or habitat?					
Did you encounter any people during your inspection? Number and activity?					
Did you encounter any wildlife? Number and type.					
Did you observe any rare, endangered, unusual flora and fauna?					
Did you observe any noxious plants?					
General comments on the site (including natural history observations):					
General comments on the site (including natural history observations):					

Name of Person(s) inspecting site: _____

PLEASE SHOW APPROX. LOCATION OF ROUTE TAKEN DURING INSPECTION ON ATTACHED MAP

Previous dates of inspection: _____

Is there any information/material that could have been provided to you that would make your inspection easier? Your comments would be appreciated.

APPENDIX C Listing of ITF-owned and Covenanted Lands

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Bowen	McIntyre Covenant	1.200	Covenant	N/A	Coastal Western Hemlock Woodland	Bowen Island Conservancy (co-holder)	Jul 1999
Bowen	Singing Woods Nature Reserve	9.000	Own	Approved	Coastal Western Hemlock Woodland, buffer for Ecological Reserve #48, mature 2 nd growth, headwaters, wetland areas	Bowen Island Conservancy (Mgt. Group)	Dec. 1999
Bowen	Terminal Creek Covenant North	0.300	Covenant	N/A	Waterfall, Salmon Bearing stream habitat	Ministry of Water, Land and Air Protection (co-holder)	Dec 1999
Bowen	Terminal Creek Covenant South	0.850	Covenant	N/A	Aquatic habitat, water intake for salmon hatchery, riparian vegetation	Ministry of Water, Land and Air Protection (co-holder)	Dec. 1999
Denman	Bachmann Covenant	2.100	Covenant	N/A	Mature arbutus-Douglas-fir/moss woodland forest, Red-legged Frogs, Douglas-fir/arbutus plant community, many boulders and large sandstone rock deposits that are glacial rock deposits from the last Ice Age	N/A	Nov. 2005
Denman	Inner Island Nature Reserve	9.400	Own	Approved	Coastal Douglas-fir forest and Wetland Habitat	Denman Conservancy Assn. (Mgt. Group) Nature Conservancy of Canada (Covenant Holder)	Dec. 1992
Denman	Morrison Marsh Nature Reserve	51.730	Own	N/A	<i>pending</i>	Denman Conservancy Assn. (Covenant Holder)	Jan. 2005

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Denman	Lindsay Dickson Nature Reserve	52.400	Own	Approved	Old Growth forest, beach, rare plants	Denman Conservancy Assn. (Mgt. Group)	Jun. 2001
Denman	Winter Wren Wood Covenant	2.500	Covenant	N/A	Douglas-fir forest fronting wetland, recreational trails, blue-listed plants (quillwort, sedge, lily, heath)	N/A	Dec. 2002
Gabriola	Coats Millstone Nature Reserve	0.250	Own	Approved	Historic Millstone Pools, Cliffs, Young Forest	Heartlands Conservancy Assn. (Mgt. Group); NALT (Co-holder)	Dec. 1993
Gabriola	Reid Chapman Covenant	0.540	Covenant	N/A	Brackish Marsh (Wetland Environment)	N/A	Mar. 1999
Galiano	Cable Bay Covenant	64.700	Covenant	N/A	Coastal Douglas-fir forest, walking trails, lowbank shoreline	Province of British Columbia (Co-holder)	Jan. 1998
Galiano	Green Frog Farm Covenant	24.300	Covenant	N/A	Forest land, creek, 2 ponds, agriculture	Galiano Conservancy Assoc. (Co-holder)	Jul. 2001
Galiano	Laughlin Lake Covenant	27.000	Covenant	N/A	Largest shallow lake on Galiano Island, red-listed plant communities	Habitat Acquisition Trust (Co-holder)	May 2004
Galiano	Longini Covenant	8.000	Covenant	N/A	Forest land, 200+ year old Maples	Galiano Conservancy Assoc. (Co-holder)	Jul. 2001
Galiano	Retreat Island Covenant	1.600	Covenant	N/A	Garry Oak Woods, Coastal Douglas-fir forest	Garry Oak Meadow Preservation Trust (Co-holder)	Jun. 1999
Galiano	Trincomali Nature Sanctuary	15.000	Own	Approved	Bird Habitat - Cormorants and other species, coastal bluffs, Douglas-fir forest, walking trail	Wild Bird Trust of BC (Mgt. Group)	Feb. 2001

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Gambier	Brigade Bay Bluffs Nature Reserve (DL 1257)	5.140	Own	Pending	Steep Coastal Douglas fir forested bluff	Pending	Jan. 2005
Gambier	Long Bay Wetland Nature Reserve (DL 1259)	38.000	Own	Pending	Wetland habitat, creek with fish bearing lower reaches	Pending	Jan. 2005
Lasqueti	Kwel Nature Sanctuary	21.000	Own	Approved	Coastal Douglas-fir forest, Wildlife Habitat, Scenic Views	The Land Conservancy of British Columbia and Nanaimo & Area Land Stewards (Covenant Holder)	Jan. 1998
Lasqueti	Mount Trematon	57.870	Own	Pending	Undisturbed old-growth forest, with large arbutus, big-leaf maple and fire-scarred Douglas-fir trees, important ecological buffer to the Lasqueti Island Ecological Reserve, year-round creek that flows out of a nearby lake	Pending	Dec. 2005
Mayne	Horton Bayviary Nature Reserve	0.520	Own	Approved	Young Coastal Douglas-fir forest and Shorefront	N/A	Feb. 2002
North Pender	Cottonwood Creek Covenant	4.304	Covenant	N/A	Forest riparian wetland, herbaceous meadow	Pender Islands Conservancy Association (Co-holder)	Dec. 2003 + increase Dec. 2005
North Pender	Dennis Covenant	0.400	Covenant	N/A	Rocky Mountain Juniper trees and waterfront	Pender Islands Conservancy Assn. (Co-holder)	Nov. 1999

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
North Pender	Ledingham Covenant	1.1	Covenant	N/A	Buffer Area Along a Heritage Road and Includes Old Growth Veteran Trees	Pender Islands Conservancy Assn. (Co-holder)	Mar. 1999
North Pender	Medicine Beach Nature Sanctuary	8.0	Own	Approved	Wetland Habitat, Upland Coastal Douglas-fir forest and Scenic Views	Pender Islands Conservancy Assn. (Mgt. Group) & Nature Conservancy of Canada & Habitat Acquisition Trust (Covenant Holder) Holders)	Jun. 1995
North Pender	Sharp-tailed Snake Covenant	0.36	Covenant	N/A	Sharp-tailed Snake (red-listed)	Pender Islands Conservancy Association (Co-holder)	May 2004
South Pender	Brooks Point Regional Park Covenant	4.0	Covenant	CRD	Coastal cliffs, grassland, Coastal Douglas-fir forest	Nature Conservancy of Canada (Co-holder)	Jan. 2000
South Pender	Enchanted Forest Regional Park Covenant	4.2	Covenant	N/A	Coastal Douglas-fir forest with Wood Chipped and Boardwalk Trail and Interpretive Signs	N/A	Jun. 1993
South Win Chelsea	South Win Chelsea Island Covenant	10.4	Covenant	N/A	Garry Oak Ecosystem, Rare Plants and Marine Wildlife	Nanaimo & Area Land Stewards (co-holder)	Jun. 1998
Salt Spring	Arthur Line ham NAPTEP Covenant	23.69	Covenant	N/A	Lakefront, Garry oak ecosystem, Douglas-fir/sword fern, western hemlock-Douglas-fir/Oregon-beaked moss, Painted Turtle, Red-legged Frogs	Salt Spring Island Conservancy (Co-holder)	Oct. 2005
Salt Spring	C. Cunningham Covenant	10.0	Covenant	N/A	Buffer to the BC Parks Ecological Reserve, Garry Oak Woods	N/A	Feb. 1994
Salt Spring	C. Cunningham Nature Reserve	4.0	Own	Approved	Buffer to the BC Parks Ecological Reserve, Garry Oak Woods	N/A	Feb. 1994
Salt Spring	Deep Ridge Nature Reserve	14.2	Own	Approved	Coastal Douglas-fir, Potential for Walking Trail, Adjacent (Buffer) to a Community Park	N/A	Dec. 1992

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Salt Spring	Leader NAPTEP Covenant	1.8	Covenant	N/A	Terrestrial herbaceous, coastal bluff and Garry oak ecosystems, Banded Cord Moss, Douglas-fir/dull Oregon grape, Douglas-fir/arbutus and arbutus/Garry oak	Salt Spring Island Conservancy (Co-holder)	Oct. 2005
Salt Spring	Keogh Covenant	0.66	Covenant	N/A	Wetland habitat	N/A	Aug. 2002
Salt Spring	Lot 31 Covenant	67.43	Covenant	N/A	Coastal Douglas-fir forest, Garry Oak-Arbutus Woodland	Salt Spring Island Local Trust Committee	Oct. 2001
Salt Spring	Lower Mt. Arsin Nature Reserve	22.00	Own	Approved	Coastal Douglas-fir, Garry Oak Woods, Arbutus Forest	Salt Spring Island Trail and Nature Club (Mgt. Group)	Jun. 1996
Salt Spring	Tanzanite Ridge Covenant	20.0	Covenant	N/A	Escarpment bluffs, red-listed woodland community, views of Maxwell Creek	Salt Spring Island Local Trust Committee (Co-holder)	Mar. 2003
Salt Spring	Owls Call NAPTEP Covenant	3.31	Covenant	N/A	Meadow, closed canopy forest, natural, undisturbed riparian area, Fulford Creek (listed as one of the top ten sensitive streams in BC), Coho Salmon, sea-run Cutthroat Trout	N/A	Oct. 2005
Salt Spring	Ruby Alton Nature Reserve	13.0	Own	Approved	Vegetated lowbank waterfront property with heritage orchard and garden, creek, Douglas-fir forest, and rural residence	N/A	Feb. 2002
Salt Spring	Ruffed Grouse Covenant 1	4.1	Covenant	N/A	Douglas-fir/Arbutus forest, Red-legged frog, Wetland	The Land Conservancy of British Columbia (Co-holder)	Jan. 2002
Salt Spring	Ruffed Grouse Ridge Covenant 2	7.4	Covenant	N/A	Douglas-fir/Arbutus Forest, Red-legged frog, Wetland	The Land Conservancy of British Columbia (Co-holder)	Jan. 2002

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Salt Spring	Scott Covenant	1.0	Covenant	N/A	Wetland Habitat	N/A	Nov. 1992
Salt Spring	Shacum Covenant	9.9	Covenant	N/A	Garry oak meadow, Edith's Checkerspot butterfly, the Sharp-tailed Snake, scalepod, manroot, small-flowered tonella, yellow montane violet, and California hedge-parsley, Douglas-fir/arbutus, Garry oak/bromus	N/A	Oct. 2005
Salt Spring	Tate Covenant	65.0	Covenant	N/A	Coastal Douglas-fir, Arbutus and, Garry Oak forest	N/A	Mar. 1997
Salt Spring	Walter Bay NAPTEP Covenant	2.4	Covenant	N/A	Oceanfront, Coast Salish First Nation midden, Western Red Cedar/Vanilla Leaf plant community, Great Blue Herons, Common Wood-nymph butterfly, natural spit provides excellent waterfowl habitat and herring spawning grounds, nearby estuary is an important fish nursery and harbour porpoise birthing area and also provides good shorebird habitat	TLC The Land Conservancy of British Columbia (Co-holder)	Oct. 2005
Salt Spring	Where Ere You Walk Covenant	0.34	Covenant	N/A	Riparian habitat and potential heron habitat	N/A	Sept. 2002
Saturna	Floating Cattails Marsh Covenant	1.8	Covenant	N/A	Rare wetland features	Habitat Acquisition Trust (Co-holder)	Dec. 2000
Saturna	Old Point Farm Covenant	8.89	Covenant	N/A	Douglas-fir-Salal forest and herbaceous-terrestrial rock outcrop ecosystems	N/A	Feb. 2004

Island	Protected Area	Size (ha)	Property Interest	Management Plan	Features and Values Protected	Volunteer Management Group or Co-Covenant Holder	Date Completed
Saturna	Strand-Dohan Covenant	0.6	Covenant	N/A	Rare wetland	Habitat Acquisition Trust (Co-holder)	Dec. 2000
Sidney	Burnt Snag Covenant	6.8	Covenant	N/A	Coastal barrier dunes and wetlands on a coastal sand plain	N/A	Aug. 2001
Sidney	Dragonfly Pond Covenant	4.4	Covenant	N/A	Pond, woodland and berm area	N/A	Aug. 2001
Sidney	Kingfisher Pond Covenant	1.4	Covenant	N/A	Wetland	N/A	Aug. 2001
Sidney	Sandbanks Covenant	3.0	Covenant	N/A	Coastal bluff	N/A	Aug. 2001
Sidney	Sunrise Covenant	0.46	Covenant	N/A	Douglas-fir-Salal forest	N/A	Aug. 2001
Sidney	Windthrow Covenant	26.6	Covenant	N/A	Douglas-fir and Garry Oak woodlands	N/A	Aug. 2001
Sidney	Woodpecker Pond Covenant	0.9	Covenant	N/A	Pond and berm area	N/A	Aug. 2001
Sidney	Wymond Point Covenant	10.22	Covenant	N/A	Mixed woodland-open mossy rock out crop and about 6.4ha of closed canopy forest	N/A	Dec. 2003
Thetis	Meadow Valley Covenant	1.4	Covenant	N/A	Bluff and dry grass/moss areas	The Land Conservancy of BC (Co-holder)	Mar. 2005
Total Conservation Lands Preserved (ha)		762.86					
Completed Conservation Covenants (number of covenants)		44					
Trust Fund Board Acquisitions (number of properties)		16					