



Islands Trust Fund

POLICY MANUAL

Code: TFB 94005

Policy Procedure Guideline

Title: FREEDOM OF INFORMATION AND PROTECTION OF
PRIVACY - ROUTINELY RELEASED INFORMATION

Approved By: Trust Fund Board Resolution #: TFB 94/67 Date: August 25/94
Update Approved Resolution #: TFB 98/209 Date: April 6/98

Chair signature:

Further References: Freedom of Information and Protection of Privacy Act; Trust
Fund Board FOIPP Policy & Procedure; Ministry of
Government Services Freedom of Information and Protection
of Privacy Policy and Procedures Manual

A. Purpose:

To describe information routinely released by the Trust Fund Board under the *Freedom of Information and Protection of Privacy Act* ("the Act").

B. Details:

Routinely released information that may be released by the Trust Fund Board is as follows subject to a photocopying charge of 25 cents per page beyond the first 10 pages, unless otherwise noted:

1. Approved Trust Fund Board Regular meeting minutes and Special Votes on Urgent Matters that are not on confidential matters.
2. Trust Fund Board Conservation Lands list
3. Signed Management Agreements
4. Management Plans approved by the Trust Fund Board
5. Conservation Proposal Details Form
6. Take the Plunge information booklet and associated handouts/fact sheets

7. Islands Trust Fund Plan
8. Islands Trust Fund brochures
9. Islands Trust Fund Example Covenants
10. Trust Fund Board Member list and phone/fax numbers
11. Annual Reports
12. Approved annual budgets
13. Regular meeting package information.

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